

6105

RECEIVED  
LEGISLATIVE AUDITOR  
2000 JUN 30 AM 10:23

**WOODLAND COMMUNITY CENTER, INC.**

**FINANCIAL STATEMENTS**

**DECEMBER 31, 1999 and 1998**

OFFICIAL  
FILE COPY  
DO NOT SIGN OUT  
If necessary  
copies from this  
copy FOR PAGE  
BACK IN FILE

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 8-30-00

WOODLAND COMMUNITY CENTER, INC.

TABLE OF CONTENTS

	<u>Page</u>
Independent Auditor's Report . . . . .	1
FINANCIAL STATEMENTS:	
Statements of Financial Position . . . . .	4
Statements of Activities . . . . .	5
Statements of Cash Flows . . . . .	7
Notes to Financial Statements . . . . .	10
SUPPLEMENTAL INFORMATION:	
Schedules of Functional Expenses . . . . .	16

JOHN D. BUTLER & COMPANY  
A PROFESSIONAL ACCOUNTING CORPORATION  
P. O. BOX 30  
BAKER, LOUISIANA 70704-0030  
-----  
(504) 775-4982

**INDEPENDENT AUDITOR'S REPORT**

June 23, 2000

To the Board of Trustees of  
Woodland Community Center, Inc.  
P. O. Box 8699  
Clinton, Louisiana 70722

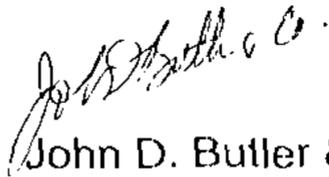
We have audited the accompanying Statements of Financial Position of Woodland Community Center, Inc. (a nonprofit organization) as of December 31, 1999 and 1998, and the related Statements of Activities and Cash Flows for the years then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Woodland Community Center, Inc. as of December 31, 1999 and 1998, and the results of its activities and its cash flows for the years then ended in conformity with generally accepted accounting principles.

Woodland Community Center, Inc.  
June 23, 2000  
page 2

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The schedules of functional expenses on page 16 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.



John D. Butler & Company  
A Professional Accounting Corporation

---

## FINANCIAL STATEMENTS

---

**WOODLAND COMMUNITY CENTER, INC.  
STATEMENTS OF FINANCIAL POSITION  
DECEMBER 31, 1999 AND 1998**

---

	<u>1999</u>	<u>1998</u>
<u>ASSETS</u>		
Cash and cash equivalents	\$ 10,675.05	\$ 15,215.86
Property and equipment, net	83,788.77	58,414.88
Prepaid insurance	3,300.81	2,808.15
Restricted assets:		
Cash and cash equivalents	<u>91.19</u>	<u>.00</u>
<b>TOTAL ASSETS</b>	<u><u>97,855.82</u></u>	<u><u>76,438.89</u></u>
<u>LIABILITIES</u>		
Payroll taxes payable	418.33	587.00
Notes payable	<u>60,000.00</u>	<u>45,000.00</u>
Total Liabilities	60,418.33	45,587.00
<u>NET ASSETS, as restated</u>		
Unrestricted	37,346.30	30,851.89
Temporarily Restricted:		
Food purchases	<u>91.19</u>	<u>.00</u>
Total Net Assets	<u><u>37,437.49</u></u>	<u><u>30,851.89</u></u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>97,855.82</u></u>	<u><u>76,438.89</u></u>

See Accompanying Notes and Auditor's Report

**WOODLAND COMMUNITY CENTER, INC.  
STATEMENTS OF ACTIVITIES  
YEARS ENDED DECEMBER 31, 1999 AND 1998**

---

	<u>1999</u>	<u>1998</u>
<b><u>UNRESTRICTED NET ASSETS</u></b>		
<b>SUPPORT</b>		
Dues	\$ 510.00	\$ 100.00
Concessions	2,423.51	3,691.77
Contributions	1,357.54	12,968.48
Rental income	938.50	.00
Sales	<u>8,320.44</u>	<u>.00</u>
Total Unrestricted Support	13,549.99	16,760.25
<b>NET ASSETS RELEASED FROM RESTRICTIONS</b>		
Expiration of time restrictions	62,194.04	49,226.16
Restrictions satisfied by payments	<u>35,155.76</u>	<u>3,333.32</u>
Total Unrestricted Support and Reclassifications	110,899.79	69,319.73
<b>EXPENSES</b>		
Program Services		
Center activities	70,564.82	38,327.89
Supporting Services		
<i>General and administrative</i>	<u>33,840.56</u>	<u>32,427.89</u>
Total Expenses	<u>104,405.38</u>	<u>70,755.78</u>
<b>INCREASE (DECREASE) IN UNRESTRICTED NET ASSETS</b>	6,494.41	(1,436.05)

Continued

**WOODLAND COMMUNITY CENTER, INC.  
STATEMENTS OF ACTIVITIES - Continued  
YEARS ENDED DECEMBER 31, 1999 AND 1998**

---

	<u>1999</u>	<u>1998</u>
<u>TEMPORARILY RESTRICTED NET ASSETS</u>		
Support from United Way	\$ 62,194.04	\$ 49,226.16
Support from Arts Council	3,472.00	.00
Support from Police Jury	3,633.95	3,333.32
Support from FEMA	7,423.00	.00
Support from capital grants	20,718.00	.00
Net assets released from restrictions:		
Expiration of time restrictions	(62,194.04)	(49,226.16)
Restrictions satisfied by payments	(35,155.76)	(3,333.32)
INCREASE IN TEMPORARILY RESTRICTED NET ASSETS	<u>91.19</u>	<u>.00</u>
INCREASE (DECREASE) IN NET ASSETS	6,585.60	(1,436.05)
NET ASSETS AT BEGINNING OF PERIOD	<u>30,851.89</u>	<u>32,287.94</u>
NET ASSETS AT END OF PERIOD	<u><u>37,437.49</u></u>	<u><u>30,851.89</u></u>

See Accompanying Notes and Auditor's Report

**WOODLAND COMMUNITY CENTER, INC.  
STATEMENTS OF CASH FLOWS  
YEARS ENDED DECEMBER 31, 1999 AND 1998**

	<u>1999</u>	<u>1998</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash received from donors	\$ 98,798.53	\$ 65,527.96
Cash received from members and participants	3,872.01	3,791.77
Cash received from sales	8,320.44	.00
Cash paid for employees	(58,484.36)	(58,051.03)
Cash paid for goods and services	<u>(42,302.84)</u>	<u>(14,004.90)</u>
Net Cash Provided by (Used for) Operating Activities	10,203.78	(2,736.20)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of property & equipment	<u>(29,653.40)</u>	<u>(45,122.88)</u>
Net Cash Used for Investing Activities	(29,653.40)	(45,122.88)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Proceeds from loan	<u>15,000.00</u>	<u>45,000.00</u>
Net Cash Provided by Financing Activities	<u>15,000.00</u>	<u>45,000.00</u>
<b>DECREASE IN NET ASSETS</b>	(4,449.62)	(2,859.08)
<b>CASH AND CASH EQUIVALENTS AT BEGINNING OF PERIOD</b>	<u>15,215.86</u>	<u>18,074.94</u>
<b>CASH AND CASH EQUIVALENTS AT END OF PERIOD</b>	<u><u>10,766.24</u></u>	<u><u>15,215.86</u></u>

Continued

**WOODLAND COMMUNITY CENTER, INC.**  
**STATEMENTS OF CASH FLOWS - Continued**  
**YEARS ENDED DECEMBER 31, 1999 AND 1998**

---

	<u>1999</u>	<u>1998</u>
Reconciliation of Change in Net Assets to Net Cash Provided By (Used For ) Operating Activities		
Change in net assets	\$ 6,585.60	\$ (1,436.05)
Adjustments to reconcile change in net assets to net cash provided by (used for) operating activities:		
Depreciation	4,279.51	1,483.00
(Increase) in prepaid expenses	(492.66)	(2,808.15)
Increase (decrease) in payroll taxes payable	<u>(168.67)</u>	<u>25.00</u>
Total Adjustments	<u>3,618.18</u>	<u>(1,300.15)</u>
<b>NET CASH PROVIDED BY (USED FOR) OPERATING ACTIVITIES</b>	<u><u>10,203.78</u></u>	<u><u>(2,736.20)</u></u>

See Accompanying Notes and Auditor's Report

---

**NOTES TO FINANCIAL STATEMENTS**

---

**WOODLAND COMMUNITY CENTER, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 1999**

---

**NOTE 1 - NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES**

**Nature of Activities**

Woodland Community Center, Inc., a Louisiana non-profit corporation domiciled in Clinton, Louisiana, was incorporated on February 4, 1987. The mission of the Center is to provide services that will improve the physical, educational, social and economic condition of the residents of the Parish of East Feliciana and to cooperate with any government or community organizations in furthering this purpose. It is supported primarily through donor contributions, grants and United Way funding. Approximately 56% and 72% of the corporation's support for the years ended December 31, 1999 and 1998, respectively, came from United Way allocations.

The significant accounting policies are as follows:

**Method of Accounting**

The financial statements of Woodland Community Center, Inc. have been prepared utilizing the accrual basis of accounting.

**Financial Statement Presentation**

In 1997, the corporation adopted Statement of Financial Accounting Standards (SFAS) No. 117, *"Financial Statements of Not-for-Profit Organizations"*. Under SFAS No. 117, the corporation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets. In addition, it is required to present a statement of cash flows. As permitted by this new statement, the corporation has discontinued its use of fund accounting and has, accordingly, reclassified its financial statements to present the three classes of net assets required. This reclassification had no effect on the change in net assets in the year it was adopted.

**Contributions**

The corporation also elected to adopt SFAS No. 116, *"Accounting for Contributions Received and Contributions Made"*, in 1996. In accordance with SFAS No. 116, contributions received are recorded as unrestricted, temporarily restricted or permanently restricted support depending on the existence and/or nature of any donor restrictions. Restricted net assets are reclassified to unrestricted net assets upon satisfaction of the time or purpose of the restriction. As permitted by SFAS No. 116, the corporation has retroactively applied the provisions of this new statement by restating net assets as of December 31, 1996. The impact of this adoption decreased unrestricted net assets and increased temporarily restricted net assets by \$10,000.

**WOODLAND COMMUNITY CENTER, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 1999**

---

**Contributed Services**

The corporation receives donated services from volunteers who assist in special projects. No amounts have been recognized in the accompanying financial statements because not all of the criteria for recognition under SFAS No. 116, *Accounting for Contributions Received and Contributions Made*, were satisfied.

The East Feliciana Police Jury allows the corporation to use one of its vans. This is also not recorded in the accompanying financial statements.

**Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Property and Equipment**

Donations of property and equipment are recorded as support at their estimated fair value. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit *restrictions regarding their use and contributions of cash that must be used to acquire property and equipment* are reported as restricted support. Property and equipment purchased by the corporation is recorded at cost. They are depreciated using the straight-line method over the estimated useful lives of the assets. Equipment expected to be used for a period of two or more years is capitalized. Interest during the construction or renovation of long-lived assets are normally capitalized. This amount is reduced by the earnings on the borrowings during the same period, if any. Capitalized interest during the current year was immaterial and, therefore, it was expensed.

**Income Taxes**

The corporation is a not-for-profit corporation that is exempt from income taxes under Section (501)(c)(3) of the Internal Revenue Code. Accordingly, no liability or expense has been recorded in the accompanying financial statements.

**Cash and Cash Equivalents**

For purposes of the statements of cash flows, the corporation considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

**WOODLAND COMMUNITY CENTER, INC.  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 1999**

---

NOTE 2 - CASH AND CASH EQUIVALENTS

Cash and cash equivalents include the following:

	<u>1999</u>	<u>1998</u>
Demand Deposits:		
Unrestricted	\$ 10,675.05	\$ 15,215.86
Restricted	<u>91.19</u>	<u>.00</u>
Total	<u>10,766.24</u>	<u>15,215.86</u>

NOTE 3 - RESTRICTED ASSETS

Restricted assets include funds received from FEMA. These monies are restricted to food purchases.

Funds received during the year	\$ 7,423.00
Food purchased	<u>(7,331.81)</u>
Funds remaining	<u>91.19</u>

This cash is held in a separately maintained checking account. It is recorded as restricted cash and cash equivalents in the accompanying financial statements.

NOTE 4 - PROPERTY AND EQUIPMENT

Property and equipment consist of the following at December 31, 1999:

Land	\$ 8,000.00
Buildings	48,386.00
Equipment	32,479.99
Recreational equipment	<u>1,740.29</u>
Sub-total	90,606.28
Less: Accumulated Depreciation	<u>(6,817.51)</u>
Total	<u>83,788.77</u>

There were no deletions during the year. Additions totaled \$29,653.40 - \$800 to building, \$28,479.66 to equipment and \$373.74 to recreational equipment.

**WOODLAND COMMUNITY CENTER, INC.  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 1999**

---

NOTE 5 - PREPAID EXPENSES

The policy period of both the general liability and property insurance extends beyond December 31, 1999. As a result, a portion of the premiums paid have been recognized as an asset totaling \$3,300.81.

NOTE 6 - NOTES PAYABLE

The East Feliciana Parish School Board sold the school buildings and land of the 8<sup>th</sup> Ward School to the corporation on December 1, 1998. A \$45,000 loan was obtained from Clinton Bank and Trust Company, and a collateral mortgage was executed.

In October of 1999, an additional borrowing of \$15,000 was received. These funds were used to renovate the building in anticipation of creating an adult day care center. This brings a total due to \$60,000 at year end.

The stated rate of interest is 12%. Monthly payments are not required at this time.

NOTE 7 - NET ASSETS RELEASED FROM RESTRICTIONS

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes or by the expiration of time during the year ended December 31, 1999.

Purpose restriction accomplished:

	<u>1999</u>	<u>1998</u>
Arts program conducted	\$ 3,472.00	\$ .00
Food purchased	7,331.81	.00
Operating liabilities incurred	3,633.95	3,333.32
Capital outlay	20,718.00	.00
Expiration of time	<u>62,194.04</u>	<u>49,226.16</u>
Total	<u>97,349.80</u>	<u>52,559.48</u>

NOTE 8 - TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are available for the following purposes:

Food purchases	\$ <u>91.19</u>
----------------	-----------------

**WOODLAND COMMUNITY CENTER, INC.  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 1999**

---

**NOTE 9 - FUNCTIONAL ALLOCATION OF EXPENSES**

The costs of providing the various programs and supporting services have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefitted. This allocation is summarized in the Schedule of Functional Expenses in supplemental information.

**NOTE 10 - LIQUIDITY OF ASSETS AND LIABILITIES**

The liquidity of the corporation's assets and liabilities are as follows:

	<u>1999</u>	<u>1998</u>
Cash and cash equivalents	\$ 10,766.24	\$ 15,215.86
Prepaid insurance	<u>3,300.81</u>	<u>2,808.15</u>
Total Current Assets	14,067.05	18,024.01
Payables	<u>418.33</u>	<u>587.00</u>
Total Current Liabilities	<u>418.33</u>	<u>587.00</u>
Liquidity	<u>13,648.72</u>	<u>17,437.01</u>

Because it is undeterminable at this time, the current portion of the notes payable has not been included in this calculation.

**NOTE 11 - SUBSEQUENT EVENTS**

In February of 2000, an additional \$15,000 was borrowed from Clinton Bank & Trust Co. to complete the building renovations. The balance due as of February 16, 2000, is \$75,000. No repayment schedule has been finalized.

---

**SUPPLEMENTAL INFORMATION**

---

**WOODLAND COMMUNITY CENTER, INC.  
STATEMENTS OF FUNCTIONAL EXPENSES  
YEARS ENDED DECEMBER 31, 1999 AND 1998**

<u>Account Name</u>	<u>-----1999-----</u>		<u>-----1998-----</u>	
	<u>Program</u>	<u>Support</u>	<u>Program</u>	<u>Support</u>
Bank charges	\$ .00	\$ 144.28	\$ .00	\$ 140.00
Contract labor	.00	.00	250.00	.00
Special programs	12,660.26	.00	2,115.74	.00
Donations	.00	.00	500.00	.00
Food & drinks	9,192.31	.00	1,925.40	.00
Insurance	2,874.53	3,682.61	677.53	1,016.29
Office expense	.00	2,063.81	835.15	196.00
Salaries	34,060.89	20,634.76	27,044.48	27,044.48
Taxes - payroll	2,244.42	1,375.62	2,026.04	2,026.03
Repairs & maintenance	1,643.86	.00	1,296.94	.00
Occupancy	3,456.54	4,581.94	173.61	230.14
Other expenses	152.50	65.00	.00	371.05
Legal & accounting	.00	1,292.54	.00	1,403.90
Depreciation	4,279.51	.00	1,483.00	.00
<b>Totals</b>	<b><u>70,564.82</u></b>	<b><u>33,840.56</u></b>	<b><u>38,327.89</u></b>	<b><u>32,427.89</u></b>

See Accompanying Notes and Auditor's Report